

18, HO CHI MINH SARANI  
TOWER-5, FLAT-5G  
KOLKATA - 700 061  
PH.: 9831282412

31st December, 2018

INE623D01015

Rs.10/-

**STEP TWO CORPORATION LTD.**

21, HEMANTA BASU SARANI,  
5TH FLOOR, ROOM NO.507,  
KOLKATA - 700 001

Same as (5) above

Tel No. 033-22318207/08 ; Fax No. 033-22318207

admin@steptwo.in

The Calcutta Stock Exchange Ltd.  
BSE Ltd.

Number of shares	% of Total Issued Cap.
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\*\*\* 804800 partly paid equity shares were forfeited at the company's Board meeting held on 12.08.2016

269284

2537420

1440596

4247300

	N.A.
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N.A.

Contd....2

# 2 #

18 Register of Members is updated (yes/No)  
if not, updated up to which date

Yes

19 Reference of previous quarter with regards to excess  
dematerialised shares, if any,

N.A.

20 Has the company resolved the matter mentioned in point  
no.19 above in the current quarter ? If not, reason why ?

N.A.

21 Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending  
beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	1	700	Procedural delay
Pending for more than 21 days	Nil	Nil	N.A.

Total No. of remat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	1	10	Procedural delay
Pending for more than 21 days	Nil	Nil	N.A.

22 Name, Address, Telephone & Fax No. of  
Compliance Officer of the Company

Ms.Mamta Sharma  
21, Hemanta Basu Sarani,  
5th Floor, Room No.507,  
Kolkata - 700 001  
Tel No. 033-22318207/08 ; Fax No. 033-22318207  
E-mail: admin@steptwo.in

23 Name, Address, Tel. & Fax No. Registration No.  
of the Auditor

N.Jhunjhunwala & Associates  
18, Ho Chi Minh Sarani,  
Tower-5, Flat-5G  
Kolkata - 700 061  
Tel:9831282412  
C.P.No.5184

24 Appointment of common agency for  
share registry work, if yes (name &  
address)

Niche Technologies Pvt. Ltd.  
3A, Auckland Place, 7th Floor, Room No.7A & 7B  
Kolkata - 700 017

25 Any other detail that the auditor may like to  
provide (e.g. BIFR company, delisting from  
Stock Exchange, company changed its  
name, etc.)

Nil



For N.JHUNJHUNWALA & ASSOCIATES  
COMPANY SECRETARIES

CS NAVNEET JHUNJHUNWALA  
PROPRIETOR  
CP No.: 5184