

**FORM NO. MGT 9**  
**EXTRACT OF ANNUAL RETURN**  
**As on financial year ended on 31.03.2022**

Pursuant to Section 92 (3) of the Companies Act, 2013 and rule 12(1) of the Company (Management & Administration) Rules, 2014.

<b>I. REGISTRATION &amp; OTHER DETAILS:</b>		
1	CIN	L65991WB1994PLC066080
2	Registration Date	25/11/1994
3	Name of the Company	STEP TWO CORPORATION LIMITED
4	Category/Sub-category of the Company	COMPANY LIMITED BY SHARES
5	Address of the Registered office & contact details	21, HEMANTA BASU SARANI, 5TH FLOOR, ROOM NO.507, KOLKATA - 700 001.
6	Whether listed company	YES
7	Name, Address & contact details of the Registrar & Transfer Agent, if any.	NICHE TECHNOLOGIES PVT.LTD. 3A, Auckland Place, 7th Floor, Room No.7A & 7B, Kolkata - 700017. PH.NO.033-2234-3576/ 033-2235-7270/7271, E-MAIL : nichetechpl@nichetechpl.com

<b>II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY</b>			
(All the business activities contributing 10 % or more of the total turnover of the company shall be stated)			
S. No.	Name and Description of main products / services	NIC Code of the Product/service	% to total turnover of the company
1	FINANCE AND INVESTMENT		100
2			
3			

<b>III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES</b>					
SN	Name and address of the Company	CIN/GLN	Holding/ Subsidiary/ Associate	% of shares held	Applicable Section
1	NIL				
2					

**IV. SHARE HOLDING PATTERN**

(Equity share capital breakup as percentage of total equity)

**(i) Category-wise Share Holding**

Category of Shareholders	No. of Shares held at the beginning of the year [As on 31-March-2021]				No. of Shares held at the end of the year [As on 31-March-2022]				% Change during the year
	Demat	Physical	Total	% of Total Shares	Demat	Physical	Total	% of Total Shares	
<b>A. Promoters</b>									
<b>(1) Indian</b>									
a) Individual/ HUF	1,702,700	-	1,702,700	40.089%	1,797,900	-	1,797,900	42.330%	2.241%
b) Central Govt			-	-			-	-	-
c) State Govt(s)			-	-			-	-	-
d) Bodies Corp.	-	-	-	-	-	-	-	-	-
e) Banks / FI	-	-	-	-			-	-	-
f) Any other	-	-	-	-			-	-	-
<b>Sub Total (A) (1)</b>	<b>1,702,700</b>	<b>-</b>	<b>1,702,700</b>	<b>40.089%</b>	<b>1,797,900</b>	<b>-</b>	<b>1,797,900</b>	<b>42.330%</b>	<b>2.241%</b>
<b>(2) Foreign</b>									
a) NRI Individuals	-	-	-	-			-	-	-
b) Other Individuals	-	-	-	-			-	-	-
c) Bodies Corp.	-	-	-	-			-	-	-

d) Any other	-	-	-	-	-	-	-	-	-
<b>Sub Total (A) (2)</b>	-	-	-	-	-	-	-	-	-
<b>TOTAL (A)</b>	1,702,700	-	1,702,700	40.089%	1,797,900	-	1,797,900	42.330%	-2.241%
<b>B. Public</b>									
<b>1. Institutions</b>									
a) Mutual Funds	-	-	-	-	-	-	-	-	-
b) Banks / FI	-	-	-	-	-	-	-	-	-
c) Central Govt	-	-	-	-	-	-	-	-	-
d) State Govt(s)	-	-	-	-	-	-	-	-	-
e) Venture Capital Funds	-	-	-	-	-	-	-	-	-
f) Insurance	-	-	-	-	-	-	-	-	-
g) FIs	-	-	-	-	-	-	-	-	-
h) Foreign Venture Capital Funds	-	-	-	-	-	-	-	-	-
i) Others (specify)	-	-	-	-	-	-	-	-	-
<b>Sub-total (B)(1):-</b>	-	-	-	-	-	-	-	-	-
<b>2. Non-Institutions</b>									
a) Bodies Corp.	0	0	0		0	0	0		
i) Indian	321,955	760,700	1,082,655	25.490%	979,775	7,600	987,375	23.247%	-2.243%
ii) Overseas			-				-	-	-
b) Individuals									
i) Individual shareholders holding nominal share capital upto Rs. 1 lakh	174,422	293,496	467,918	11.017%	174,008	291,306	465,314	10.956%	-0.061%
ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh	756,127	237,900	994,027	23.404%	765,601	227,100	992,701	23.373%	-0.031%
c) Others (specify)	-	-	-	-	-	-	-	-	-
Non Resident Indians			-				-	-	-
Overseas Corporate Bodies			-		4,010	-	4,010		0.094
Foreign Nationals			-	-			-	-	-
Clearing Members	-	-	-	-			-	-	-
Trusts			-	-			-	-	-
Foreign Bodies - D R			-	-			-	-	-
<b>Sub-total (B)(2):-</b>	1,252,504	1,292,096	2,544,600	59.911%	1,923,394	526,006	2,449,400	57.670%	-2.241%
<b>Total Public (B)</b>	1,252,504	1,292,096	2,544,600	59.911%	1,923,394	526,006	2,449,400	57.670%	-2.241%
<b>C. Shares held by Custodian for GDRs &amp; ADRs</b>	-	-	-	-				-	-
<b>Grand Total (A+B+C)</b>	2,955,204	1,292,096	4,247,300	100.000%	3,721,294	526,006	4,247,300	100.000%	0.00%

**(ii) Shareholding of Promoter**

SN	Shareholder's Name	Shareholding at the beginning of the year			Shareholding at the end of the year			% change in shareholding during the year
		No. of Shares	% of total Shares of the company	% of Shares Pledged/ encumbered to total shares	No. of Shares	% of total Shares of the company	% of Shares Pledged / encumbered to total shares	
1	Ashok Kumar Sharma	4,000	0.094%	-	4,000	0.094%	-	
2	Raj Kumar Agarwal	1,688,700	39.759%		1,783,900	42.001%		2.242%
3	Sapna Agarwal	10,000	0.235%	-	10,000	0.235%	-	-

**(iii) Change in Promoters' Shareholding (please specify, if there is no change)**

SN	Particulars	Date	Reason	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
				No. of shares	% of total shares	No. of shares	% of total shares
1	Ashok Kumar Sharma						
	At the beginning of the year			4,000	0.094%		
	Date wise Increase / Decrease in Promoters Share holding during the year						
				<b>(NO CHANGE DURING THE YEAR)</b>			
	At the end of the year					4,000	0.094%

2	Raj Kumar Agarwal						
	At the beginning of the year			1,688,700	39.759%		
	Change during the year						
	Date	Reason					
	25.02.2022	Transfer		95,200	2.24		
	At the end of the year					1,783,900	42.001%

3	Sapna Agarwal						
	At the beginning of the year			10,000	0.235%		
	Date wise Increase / Decrease in Promoters Share holding during the year						
				<b>(NO CHANGE DURING THE YEAR)</b>			
	At the end of the year					10,000	0.235%
	<b>TOTAL</b>			<b>1,702,700</b>	<b>40.089%</b>	<b>1,797,900</b>	<b>42.331%</b>

**(iv) Shareholding Pattern of top ten Shareholders***(Other than Directors, Promoters and Holders of GDRs and ADRs):*

SN	For each of the Top 10 shareholders	Date	Reason	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
				No. of shares	% of total shares	No. of shares	% of total shares
1	ANIL KUMAR GOEL						
	At the beginning of the year			39,600	0.932%		
	Changes during the year					NO CHANGE DURING THE YEAR	
	At the end of the year					39,600	0.932%
2	BEEJAY INVESTMENT & FIN.CONSULTANT PVT.LTD.						
	At the beginning of the year			48,090	1.132%		
	Changes during the year					NO CHANGE DURING THE YEAR	
	At the end of the year					48,090	1.132%
3	INDRA DEVI JAIN						
	At the beginning of the year			42,500	1.001%		
	Changes during the year					NO CHANGE DURING THE YEAR	
	At the end of the year					42,500	1.001%
4	MARTIN BURN ESTATES PVT.LTD.						
	At the beginning of the year			95,200	2.241%		
	Changes during the year						
	Date	Reason					
	25.02.2022	Transfer		(95,200)	2.241%		
	At the end of the year					-	0.000%
5	ABHISHEK AGARWAL						
	At the beginning of the year			39,100	0.921%		
	Changes during the year						
	Date	Reason					
	18.03.2022	Transfer		(100)	0.002%		
	At the end of the year					39,000	0.918%
6	NANDANKANAN DISTRIBUTORS PVT.LTD.						
	At the beginning of the year			64,300	1.514%		
	Changes during the year					NO CHANGE DURING THE YEAR	
	At the end of the year					64,300	1.514%
7	NARESH CHAND CHANDAK						
	At the beginning of the year			41,200	0.970%		
	Changes during the year					NO CHANGE DURING THE YEAR	
	At the end of the year					41,200	0.970%
8	NARESH SINGHAL						
	At the beginning of the year			56,703	1.335%		
	Changes during the year					NO CHANGE DURING THE YEAR	
	At the end of the year					56,703	1.335%
9	POOJA FINELEASE LTD.						
	At the beginning of the year			753,100	17.731%		
	Changes during the year					NO CHANGE DURING THE YEAR	
	At the end of the year					753,100	17.731%
10	SUKDEV DHARA						
	At the beginning of the year			45,300	1.067%		
	Changes during the year					NO CHANGE DURING THE YEAR	
	At the end of the year					45,300	1.067%
11	SUSHIL KUMAR AGARWAL						

At the beginning of the year			45,800	1.078%		
Changes during the year					NO CHANGE DURING THE YEAR	
At the end of the year					45,800	1.078%
<b>TOTAL</b>			1270893	29.922	1175593	27.679

**(v) Shareholding of Directors and Key Managerial Personnel:**

SN	Shareholding of each Directors and each Key Managerial Personnel	Date	Reason	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
				No. of shares	% of total shares	No. of shares	% of total shares
1	Name : Bhola Nath Manna			24700	0.582	24700	0.582
	At the beginning of the year						
	Changes during the year					NO CHANGE DURING THE YEAR	
	At the end of the year					24700	0.582
2	Name : Sanjay Agarwal			NIL			
	At the beginning of the year						
	Changes during the year						
	At the end of the year					NIL	
3	Name : Keshav Kumar Saraf			NIL			
	At the beginning of the year						
	Changes during the year						
	At the end of the year					NIL	

4	Name : Basant Kumar Agarwal			NIL			
	At the beginning of the year						
	Changes during the year						
	At the end of the year					NIL	
5	Name : Mamta Sharma			NIL			
	At the beginning of the year						
	Changes during the year						
	At the end of the year					NIL	

**V. INDEBTEDNESS**

Indebtedness of the Company including interest outstanding/accrued but not due for payment.

(Amt. Rs./Lacs)

Particulars	Secured Loans excluding deposits	Unsecured Loans	Deposits	Total Indebtedness
<b>Indebtedness at the beginning of the financial year</b>				
i) Principal Amount	Nil	Nil	Nil	-
ii) Interest due but not paid	Nil	Nil	Nil	-
iii) Interest accrued but not due	Nil	Nil	Nil	-
<b>Total (i+ii+iii)</b>	-	-	-	-
<b>Change in Indebtedness during the financial year</b>				
* Addition	Nil	Nil	Nil	-
* Reduction	Nil	Nil	Nil	-
Net Change	-	-	-	-
<b>Indebtedness at the end of the financial year</b>				
i) Principal Amount	Nil	Nil	Nil	-
ii) Interest due but not paid	Nil	Nil	Nil	-
iii) Interest accrued but not due	Nil	Nil	Nil	-
<b>Total (i+ii+iii)</b>	-	-	-	-

**VI. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**
**A. Remuneration to Managing Director, Whole-time Directors and/or Manager:**
**N.A.**

SN.	Particulars of Remuneration	Name of MD/WTD/ Manager		Total Amount (Rs in Lac)
		Name	Designation	
		BHOLA NATH MANNA	WTD	
1	Gross salary			
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961	4.80		4.80
	(b) Value of perquisites u/s 17(2) Income-tax Act, 1961			-
	(c) Profits in lieu of salary under section 17(3) Income- tax Act, 1961			-
2	Stock Option			-
3	Sweat Equity			-
4	Commission			-
	- as % of profit			-
	- others, specify			-
5	Others, please specify			-
	Total (A)	4.80		4.80
	Ceiling as per the Act			

**B. Remuneration to other Directors**
**N.A.**

SN.	Particulars of Remuneration	Name of Directors			Total Amount (Rs/Lac)
1	Independent Directors				
	Fee for attending board committee meetings				-
	Commission				-
	Others, please specify				-
	Total (1)	-	-	-	-
2	Other Non-Executive Directors				-
	Fee for attending board committee meetings				-
	Commission				-
	Others, please specify				-
	Total (2)	-	-	-	-
	Total (B)=(1+2)	-	-	-	-
	Total Managerial Remuneration				4.80
	Overall Ceiling as per the Act				

**C. Remuneration to Key Managerial Personnel other than MD/Manager/WTD**

SN.	Particulars of Remuneration	Name of Key Managerial Personnel		Total Amount (Rs in Lac)
		Name	Designation	
		BASANT KUMAR AGARW	MAMTA SHARMA	
		CFO	CS	
1	Gross salary			
	(a) Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961	1.50	3.00	4.50
	(b) Value of perquisites u/s 17(2) Income-tax Act, 1961			-
	(c) Profits in lieu of salary under section 17(3) Income- tax Act, 1961			-
2	Stock Option			-
3	Sweat Equity			-
4	Commission			-
	- as % of profit			-
	- others, specify			-
5	Others, please specify			-
	Total	1.50	3.00	4.50

VII. PENALTIES / PUNISHMENT/ COMPOUNDING OF OFFENCES:				NOT APPLICABLE	
Type	Section of the Companies Act	Brief Description	Details of Penalty / Punishment/ Compounding fees imposed	Authority [RD / NCLT/ COURT]	Appeal made, if any (give Details)
<b>A. COMPANY</b>					
Penalty					
Punishment					
Compounding					
<b>B. DIRECTORS</b>					
Penalty					
Punishment					
Compounding					
<b>C. OTHER OFFICERS IN DEFAULT</b>					
Penalty					
Punishment					
Compounding					

**FORM AOC-1**

**Annexure '1'**

Pursuant to first proviso to sub-section (3) of section 129 read with rule 5 of Companies (Accounts) Rules, 2014)  
Statement containing salient features of the financial statements of subsidiaries / associate companies / joint ventures

**PART 'A' – Subsidiaries-**

Sl. No.	Particulars	NIL		
1	Name of the Subsidiary			
2	Reporting period for the subsidiary concerned, if different from the holding company's reporting period.			
3	Reporting currency and Exchange rate as on the last date of the relevant Financial year in the case of foreign subsidiaries.			
4	Share Capital			
5	Reserves & Surplus			
6	Total Assets			
7	Total Liabilities			
8	Details of Investments			
9	Turnover			
10	Profit Before Taxation			
11	Provision for Taxation			
12	Profit / (Loss) after Taxation			
13	Proposed Dividend			
14	% of shareholding			

Notes: The following information shall be furnished at the end of the statement:

- Names of subsidiaries which are yet to commence operations -NA
- Names of subsidiaries which have been liquidated or sold during the year- NA

**PART 'B' – Associates and Joint Ventures**

**Statement pursuant sub-section (3) of section 129 of the Companies Act, 2013 related to Associates and Joint Ventures**

Sl. No.	Name of Associates/Joint Ventures	NIL		
1	Latest audited Balance Sheet Date			
2	Shares of Associate/Joint Ventures held by the company on the year end			
	No.			
	Amount of Investment in Associates/Joint Venture			
	Extent of Holding %			
3	Description of how there is significant influence			
4	Reason why the associate/joint venture is not consolidated			
5	Net worth attributable to Shareholding as per latest audited Balance Sheet			
6	Profit/ Loss for the year			
	i. Considered in Consolidation			
	i. Not Considered in Consolidation			

Notes: The following information shall be furnished at the end of the statement:

- Names of associates or joint ventures which are yet to commence operations -NA
- Names of associates or joint ventures which have been liquidated or sold during the year- NA

For and on Behalf of the Board



**FORM-AOC-2**

(Pursuant to clause (h) of sub-section (3) of Section 134 of the Act and Rule 8(2) of the Companies (Accounts) Rules,2014)

Form for disclosure of particulars of contracts/arrangements entered into by the company with related parties referred to in sub-section (1) of section 188 of the Companies Act, 2013 including certain arms length transactions under third proviso thereto

1 Details of contracts or arrangements or transactions not at arm's length basis

None

(Rs.)

2 Details of material contracts or arrangements or transactions at arm's length basis:						
Sl. No.	Name(s) of the related party and nature of relationship	Nature of contracts / arrangements / transactions	Duration of contracts / arrangements / transactions	Salient features of contracts / arrangements / transactions, including value, if any	Date(s) of approval by the Board / Audit Committee	Amount paid as advances, if any
1	Bhola Nath Manna (KMP)	Remuneration	Ongoing, subject to renewal as per contractual terms	480,000.00		-
2	Mamta Sharma (KMP)	Remuneration	Ongoing, subject to renewal as per contractual terms	300,000.00		-
3	Basant Kumar Agarwal (KMP)	Remuneration	Ongoing, subject to renewal as per contractual terms	150,000.00		-