

# **STEP TWO CORPORATION LIMITED**

21, Hemant Basu Sarani, 5<sup>th</sup> Floor, Room # 507, Kolkata - 700 001

Telefax : 2231 8207 / 08 • E-mail : admin@steptwo.in

CIN : L65991WB1994PLC066080

Dated: 13<sup>th</sup> January'2021

**The Manager**  
**Department of Corporate Services**  
**Bombay Stock Exchange Ltd.**  
**Dalal Street, Fort**  
**Mumbai - 400 001**

**Sub. - : Submission of Certificate under Regulation 76 of the SEBI (Depositories and Participants) Regulations, 1996 for the Quarter ended 31st December 2020.**

**Ref. - : Scrip Code -531509**

Sir / Madam,

With regards to the captioned subject please find enclosed herewith the certificate issued by Mr. Navneet Jhunjunwala, practicing Company Secretary for the quarter ended 31st December, 2020.

Kindly take the same on your records and acknowledge the receipt.

Thanking you,

**Yours faithfully,**  
**For Step Two Corporation Ltd.**



**Bhola Nath Manna**  
**Whole Time Director**  
**DIN -03345433**



Encl: as above

**RECONCILIATION OF SHARE CAPITAL AUDIT**

1 For Quarter Ended	31st December, 2020
2 ISIN :	INE623D01015
3 Face Value :	Rs.10/-
4 Name of the Company	<b>STEP TWO CORPORATION LTD.</b>
5 Registered Office Address	
	21, HEMANTA BASU SARANI, 5TH FLOOR, ROOM NO.507, KOLKATA - 700 001
6 Correspondence Address	Same as (5) above
7 Telephone & Fax Nos.	Tel No. 033-22318207/08 ; Fax No. 033-22318207
8 E-mail Address	admin@steptwo.in
9 Names of the Stock Exchanges where the company's securities are listed :	The Calcutta Stock Exchange Ltd. BSE Ltd.

	Number of shares	% of Total Issued Cap.
10 Issued Capital	4247300	
11 Listed Capital	4247300	100
The Calcutta Stock Exchange Ltd.	4247300	100
BSE Ltd.	4247300	100

(as per company records)

\*\*\* 804800 partly paid equity shares were forfeited at the company's Board meeting held on 12.08.2016

12 Held in dematerialised form in CDSL	482616
13 Held in dematerialised form in NSDL	2472488
14 Physical	1292196
15 Total No. of shares (12 + 13 + 14)	4247300
16 Reasons for difference if any, between (10 & 11), (10 & 15), (11 & 15) :	N.A.
17 Certifying the details of changes in share capital during the quarter under consideration as per Table below :	

Particulars	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges	Whether intimated to CDSL	Whether intimated to NSDL	In-principle approval pending for stock exchange
N.A.						



Contd....2

# 2 #

18 Register of Members is updated (yes/No)  
if not, updated up to which date

Yes

19 Reference of previous quarter with regards to excess  
dematerialised shares, if any,

N.A.

20 Has the company resolved the matter mentioned in point  
no.19 above in the current quarter ? If not, reason why ?

N.A.

21 Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending  
beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	Nil	Nil	N.A.
Pending for more than 21 days	Nil	Nil	N.A.

Total No. of remat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	Nil	Nil	N.A.
Pending for more than 21 days	Nil	Nil	N.A.

22 Name, Address, Telephone & Fax No. of  
Compliance Officer of the Company

Ms.Mamta Sharma  
21, Hemanta Basu Sarani,  
5th Floor, Room No.507,  
Kolkata - 700 001  
Tel No. 033-22318207/08 ; Fax No. 033-22318207  
E-mail: admin@steptwo.in

23 Name, Address, Tel. & Fax No. Registration No.  
of the Auditor

N.Jhunjhunwala & Associates  
18, Ho Chi Minh Sarani,  
Tower-5, Flat-5G  
Kolkata - 700 061  
Tel:9831282412  
C.P.No.5184

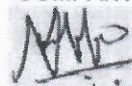
24 Appointment of common agency for  
share registry work, if yes (name &  
address)

Niche Technologies Pvt. Ltd.  
3A, Auckland Place, 7th Floor, Room No.7A & 7B  
Kolkata - 700 017

25 Any other detail that the auditor may like to  
provide (e.g. BIFR company, delisting from  
Stock Exchange, company changed its  
name, etc.)

Nil

For N.JHUNJHUNWALA & ASSOCIATES  
COMPANY SECRETARIES

  
CS NAVNEET JHUNJHUNWALA  
PROPRIETOR  
CP No.: 5184

Place : Kolkata  
Date : 9th January, 2021  
UDIN: F006397B001918758

